

CHILDREN'S MINISTRY REQUISITION

Approximate number of children attending: _____

Ages of Children attending:

1-3 years old _____ 4-6 years old _____ 7-11 years old _____

Anticipated time children will arrive: _____AM _____PM

Indicate if any of the following will be provided for the children:

Food Snacks Drinks All

Briefly describe the type of products that will be provided for each category checked above:

Are any volunteers available to assist Children Ministry Workers during this event/activity?

Yes No

If yes, # of volunteers: _____

Names of volunteers: _____

The signature below confirms that this department will assist with the event/activity on the date and specified time shown on the cover sheet.

Authorized Signature

Date